

AQAR REPORT FOR 2011 – 2012

1. Details of the Institution:

Name of Institution	: Shrimathi Devkunvar Nanalal Bhatt Vaishnav College For Women
Year of Establishment of the Institution	: 1968
Address	: Shanthi Nagar, College Road, Chromepet
City/Town	: Chennai
State	: Tamil Nadu
Postal Code	: 600044
E mail Address	: info.sdnbvc@gmail.com

2. NAAC Accreditation/Reaccreditation details

Year of Accreditation/ Reaccreditation	: Accredited with 'A' Grade in 2003 and Re-accredited with 'A' Grade in 2011
Current Grade	: 'A'
CGPA	: 3.02

3. Institutional Status:

Aided College, recognized under 2F and 12B of U.G.C. Act.

4. Contact Person Details:

Name of Head of Institution	: Dr.(Tmt.) G.Rani,
Contact Phone	: 044-22655450
Email	: principal.sdnbvc@gmail.com
Website URL	: www.sdnbvc.com
Name of IQAC Co-ordinator	: Dr. (Tmt.) R. Malathi
Email	: iqac.sdnbvc@gmail.com

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for Institution building.

5. Number of academic programmes existing (Enter a number , 0 for nil):

Under Graduate (B.A./B.Sc./ B.Com etc.)	: Day – 10, Self-Finance – 10
Post Graduate (M.A./M.Sc./M.Com etc.)	: 8
Research Programmes (M.Phil/Ph.D)	: M.Phil – 1
Certificate Programme	: 5, UGC Sponsored - 1
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/ Medicine/Pharmacy/Paramedical/Nursing etc)	: 0
Other value added programmes	: 1
Any other programme offered (Specify)	: 0

6. Details on Programme Development (Enter a number, 0 for nil)

New Programmes added during the year	: 2 UG
New programmes designed	: 2; UG-1, PG-1
Programmes under revision	: 2
Interdepartmental collaborative programmes	: 17
Inter Institutional collaborative programmes	: 24
Number of review committee recommendations implemented (Total)	: 6
Number of NAAC peer team recommendations implemented	: 21
Number of UGC/any other expert committee recommendations implemented	: 0
Number of review committee recommendation under implementation	: 0
Number of NAAC peer team recommendations under implementation	: 6
Number of UGC/any other expert committee recommendations under implementation	: 0

7. Faculty Details (Enter a number, 0 for nil)

Total faculty strength required as per norms for all programmes	: 79 (including Principal)
Total faculty on rolls	: 55 + 15 (Management Staff)
Faculty added during the year	: 0
Faculty positions vacant	: 24
Faculty left during the year	: 2
Total number of visiting faculty	: 20
Total number of guest faculty	: 12

8. Qualification of Faculty

Ph.D and Above	: 31
M.Phil	: 35
Masters	: 4
Any other (Specify)	: 0

9. Faculty qualification improvement

Ph.D. awarded to existing faculty	: 4
M.Phil awarded to existing faculty	: 0
Any other degree awarded to existing faculty	: 0

10. Administrative Staff Details (Enter a number, 0 for nil)

Administrative staff (total sanctioned)	: 17 + 1 (Principal)
Administrative staff (Actual strength)	: 13
Added during the year of reporting	: 1
Left during the year	: 1
Number of posts vacant	: 5

11. Technical Support Staff Details (Enter a number, 0 for nil)

Technical Support Staff (Total Sanctioned Strength)	: 20
Technical Support Staff (Actual Strength)	: 20
Added during the year	: 1
Left during the year	: 1
Number of Post Vacant	: 0

SECTION II

This section surveys the quality sustenance and development activities during the year taken up IQAC. It reflects quality management structure, strategies and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details :

Year of Establishment of IQAC : 2003

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	: 11
Number of Alumni in IQAC	: 0
Number of Students in IQAC	: 2
Number of Faculty in IQAC	: 5 (Including Coordinator)
Number of Administrative Staff in IQAC	: 2
Number of Technical Staff in IQAC	: 1
Number of Management Representative	: 1
Number of External Experts in IQAC	: 0
Number of any other Stakeholder and Community representatives	: 0

14. IQAC Meetings :

Number of IQAC meetings held during
the year : 30

15. Whether Calendar of activities of IQAC formulated for the Academic Year :

Yes

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed	: 6
Number of value added programmes proposed	: 3
Number of skill oriented programmes proposed	: 10
Number of faculty competency and development programmes proposed	: 2
Number of other staff development programmes proposed	: 1
Number of student mentoring programmes proposed	: 5
Number of co-curricular activities proposed	: 58
Number of inter departmental co-operative schemes proposed	: 22
Number of community extension programmes proposed	: 13
Any other programmes proposed (Specify)	: 3

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented	: 1
Number of value added programmes implemented	: 3
Number of skill oriented programmes implemented	: 10
Number of faculty competency and development programmes implemented	: 2
Number of other staff development programmes implemented	: 0
Number of student mentoring programmes implemented	: 5
Number of co-curricular activities implemented	: 58
Number of inter departmental co-operative programmes implemented	: 22
Number of community extension programmes implemented	: 13
Any other programmes suggested that are implemented (Specify)	: 3

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/conferences/ workshops organized by IQAC within the Institution	: 5
Number of participants from the Institution	: 186
Number of participants from outside	: 250
Number of external experts invited	: 26
Number of external conferences/seminars/workshops on institutional quality attended	: 2
Number of events conducted with IQAC of other institutions as collaborative programmes	: 0

19. Did IQAC receive any funding from UGC during the year:

- No

20. If the response to Qn. 19 is Yes, please provide the amount received from UGC – (Input 0 – if NA/NIL) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC	: 0
Amount Received from any other source including the college management	: 20,000/-

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- ❖ Planning and implementation of the yearly action plan – BOS, Academic council, Governing Body, Internal Academic Audit & UGC pre-visit
- ❖ Faculty members are informed about the various fundings available for research and development

- ❖ Faculty members are motivated and encouraged to apply for major and minor research projects
- ❖ Organising bridge course in english for slow learners and first generation learners
- ❖ Implementation of remedial coaching for academically weak students and minorities.
- ❖ Organising various soft skill programmes & Yoga courses for all students.
- ❖ Facilitates the curriculum planning process and development of successful curriculum models
- ❖ Regular updates on forthcoming workshops, seminars, conferences, teacher competence enhancement programmes and summer schools are given to faculty.
- ❖ Feedback from students obtained to monitor and improve quality of curriculum model & delivery

SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	: 2
Number of faculty members involved in curriculum restructuring/revision/syllabus development	: 5 + 1 HOD
Number of programmes in which evaluation process reformation taken up and implemented	: 2
Number of active teaching days during the current academic year	: 180
Average percentage of attendance of students	: 91
Percentage of classes engaged by guest faculty and temporary teachers	: 26
Number of self financed programmes offered	: 19
Number of aided programmes offered	: 10
Number of programmes discontinued during the year	: 0

23. Whether any systematic student feedback mechanism is in place ?

Yes

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken : 100%

25. Is feedback for Improvement provided to the faculty?

Yes

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year	: 0
Number of minor research projects undertaken during the year	: 1
Number of major ongoing projects	: 0
Number of minor ongoing projects	: 7
Number of major projects completed	: 0
Number of minor projects completed	: 3
Number of major project proposals submitted for external funding	: 0
Number of minor project proposals submitted for external funding	: 0
Number of research publications in peer reviewed journals	: 48
Number of research publications in international peer reviewed journals	: 18
Number of research publications in national peer reviewed journals	: 30
Number of research papers accepted for publication in international peer reviewed journals	: 13
Number of research papers accepted for publication in national peer reviewed journals	: 7
Average of impact factor of publications reported	: 1
Number of books published	: 1
Number of edited books published	: 0
Number of books (single authored) published	: 1
Number of books (coauthored) published	: 2
Numbers of conferences attended by faculty	: 57
Number of international conferences attended	: 26
Number of national conferences attended	: 31
Number of papers presented in conferences	: 47
Number of papers presented in international conferences	: 21
Number of papers presented in national conferences	: 26
Number of conferences organized by the institution	: 8
Number of faculty acted as experts resource persons	: 12
Number of faculty acted as experts resource persons international	: 2
Number of faculty acted as experts resource persons national	: 6
Number of collaborations with international institutions	: 0
Number of collaborations with national institutions	: 1
Number of linkages created during the year	: 0
Total budget for research for current year as a percentage of total Institution budget	: 10%
Amount of external research funding received in the year	: 0
Number of patents received in the year	: 0
Number of patents applied for in the year	: 0
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	: 0
Number of PhDs awarded during the year	: 4
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	: 11%

SECTION IV

In this section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring and opportunities or development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	: 740 (only in the aided structure)
Actual enrollment during the year	: 653
Student dropout percentage during the year	: 5.5
Success percentage in the final examination across the courses	: 87
Number of academic distinctions in the final examination and percentage	: UG – 264, 23% PG – 83, 32%
Number of students who got admitted to institutions of national importance	: 0
Number of students admitted to institutions abroad	: 1
Number of students qualified in UGC NET/SET	: 1
Number of students qualified GATE/CAT/other examination (Specify)	: 0

28. Does student support mechanism exist for coaching for competitive examinations?

Yes

29. Student participation, if response is yes to Qn. 28.

Number of students participated — 153

30. Does student counseling and guidance service exist?

Yes

31. Student participation, if answer to Qn. 30 is Yes

Number of students participated — 1600/-

32. Career Guidance

Number of career guidance programmes organized : 17

Percentage of students participated in career guidance programmes : 42

33. Is there provision for campus placement?

Yes

34. If yes to Qn. 33 :

Number of students participated in campus Selection programmes : 602

Number of students selected for placement During the year : 356

35. Does gender sensitization program exist?

Yes

36. If Answer is Yes to Qn. 35

Number of programmes organized : 8

37. Student Activities :

Number of students participated in external cultural events	: 153
Number of prizes won by students in external cultural events	: 72
Number of cultural events conducted by the institute for the students	: 13
Number of Students participated in international sports and games events	: 0
Number of Students participated in national level sports and games events	: 5
Number of Students participated in state level sports and games events	: 58
Number of Students participated in University level sports and games events	: 12
Number of prizes won by students in international level sports and games events	: 0
Number of prizes won by students in national level sports and games events	: 2
Number of prizes won by students in state level sports and games events	: 7
Number of prizes won by students in University level sports and games events	: 10
Number of sports and games events conducted by the institute for the students	: 14

38. Composition of Students :

Percentage of Scheduled Caste	: 28
Percentage of Scheduled Tribe	: .6
Percentage of other backward communities	: 62
Percentage of women students	: 100
Percentage of physically challenged	: .01
Percentage of rural students	: 92
Percentage of urban students	: 8

39. Scholarships and Financial Support

Number of students availing financial support from the Institution	: 270
Amount disbursed as financial support from the Institution	: Rs.2,40,000
Number of students awarded scholarship from the Institution	: 25
Number of students received notable national/international achievements/recognition	: 1

40. Student initiatives :

Number of community up-liftment programmes initiated by students	: 7
Number of literary programmes initiated by students	: 3
Number of social action initiatives based on science/environment initiated by students	: 6
Number of student research initiatives	: 3

SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focused.

41. **Whether perspective plan for overall Developmental activities is created?** : **Yes**

42. **If the answer for Qn. 41 is yes, is the plan Implemented and monitored?** : **Yes**

43. **Whether benchmarking is created for Institutional quality management efforts?** : **Yes**

44. **If the answer to Qn. 43 is yes. Please list the Benchmarking in various areas of development** **In bullet format.**

- ❖ Board of studies meet annually to design and develop syllabi which are career oriented
- ❖ Academic learning is made effective by preparation of yearly action plan and the monitoring of its strict implementation by continuous internal assessments
- ❖ Inter departmental courses are offered in CBCS pattern for all students
- ❖ Inter and Intra department competitions, Guest Lectures by eminent professors
- ❖ UGC Add-on courses, certificate courses, Soft skill courses & yoga
- ❖ Developing leadership & organisation skills through College Union, Rotract Club, Debate Club, Quiz club, Fine Arts Club, Consumer Club, Environ Club, Women Entrepreneurial Development cell (WEDC)
- ❖ 100% computer literacy for all the students through E-EDU GOVERN PROGRAMME
- ❖ Compulsory Sports and Emphasis on Discipline based learning for all students is ensured
- ❖ **Innovative Teaching Methods**
 - Education through ICT (Information and Communication Technology)
 - Chalk & Talk and LCD Projector for Regular Class Room Teaching
 - Usage of Laptops for every student in the classroom for group discussion*
 - Seminars and assignment for Internal Assessment
 - Projects using latest software and packages by the students (Statistics & Computer Science)
 - Usage of Smart class room with Interactive Board
 - Guest lectures through Video Conferencing.
 - Hands-on training through practical classes in laboratories.
 - Internship.
 - Practical exposure through Industrial visit
 - Case Study , Rotational Internship & Role Play
 - Experts and Professionals supplement class room lectures
 - Newspaper in education

45. Is a Management Information System (MIS) in place? : Yes

46. If answer to question 45 is yes, please provide Details of MIS applied to (Enter the respective details corresponding to the serial numbers)

1. Administrative Procedure including Finance

- ❖ Governing Body meeting held every year to formulate the financial & development plan for the academic year
- ❖ Finance Committee headed by Principal meets annually to discuss the fund allocation for various heads of expenditure.
- ❖ Council meetings are held regularly to discuss the various issues pertaining to the college

2. Student admission - As per government norms

3. Student records

- ❖ Complete student details
- ❖ Attendance records
- ❖ Internal assessment records
- ❖ Student Achievement records
- ❖ Tutor Ward system records
- ❖ Feedback records
- ❖ Placement records

4. Evaluation and examination procedures

- ❖ CBCS for all courses under semester system from 2008-09
- ❖ Student evaluation, continuous assessment tests, mid semester examination for internal assessment
- ❖ The entire examination system is completely computerized using the software developed with confidentiality and adaptability by our qualified E-Edu Governance staff
- ❖ Publication of results within one month in the College website www.sdnbvc.com, adhering to examination norms
- ❖ Mark statements with security provision
- ❖ Several reforms have been carried out in the internal assessment components
 - Evaluation of charts/posters
 - Evaluation of projects
 - Group discussion on current issues
 - Case study to promote skill application
 - On line quiz
 - Question bank for practicals
 - External and Internal Squad
 - Quick publication of results enabling the students to procure admission for higher studies abroad.

- ❖ Question paper setting for final examinations [Internal/ External/Combined].
External only
- ❖ Evaluation (completely internal/completely external/partly external and partly internal):
 - Completely external for UG
 - One External and One Internal (Double valuation)for PG
 - Proportional weightage of continuous internal assessment and final examination:
 - Scrutiny board for Question Papers
 - Random checking for Corrected Answer Scripts by the Scrutiny Committee
 - Supplementary Exams for Third Years or for Outgoing Students
 - Online examination for value education paper, Soft Skill & Environmental Science
 - French as a foreign language for computer science students and computing skills for others under soft skills programme

5. Research administration

- ❖ Applied for upgradation of the Departments of History, Statistics, Physics, Computer Science, Commerce as Research departments
- ❖ Applied for guideship for 17 qualified staff
- ❖ Formation of Research Committee to scrutinize the research activities

47. Existence of learning resource management

e-data base in library	: Yes
ICT and smart class room	: Yes
e-learning sources (e-Books, e-Journals)	: Yes
Production of teaching modules <input type="checkbox"/>	: Yes
Interactive learning facilities	: Yes

48. Internal resource mobilization kindly provide the amount contributed

Research	: Rs.20,000/-
Consultancy and training	: Rs. 5,000/-
Student contribution	: Rs.80,000/-
Alumni contribution	: Rs.10,000/-
Well-wishers	: Rs.50,000/-

49. Infrastructure and welfare spending please specify the amount

Amount spent for infrastructure development	: Rs.9,50,000/-
Amount spent for student welfare	: Rs.1,00,000/-
Amount spent for staff Welfare	: Rs.50,000/-

50. Is delegation of authority practiced? : Yes

- 51. Does grievance redressal cell exist?**
 Faculty : Yes
 Students : Yes
 Staff : Yes
- 52. Grievances received from faculty and resolved :**
 Number of grievances received : 3
 Number of grievances resolved : 3
- 53. Number of grievances received from students and resolved :**
 Number of grievances received : 6
 Number of grievances resolved : 6
- 54. Number of grievances received from other staff members and resolved ;**
 Number of grievances received : 4
 Number of grievances resolved : 4
- 55. Has the Institution conducted any SWOT analysis during the year? : YES**
- 56. The SWOT analysis was done by internal Or by external agency:
 Both Internal & External**
- 57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)**
- ❖ Value- based edit suit, TVP room
 - ❖ Well Qualified, highly motivated and dedicated faculty members
- 58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format) :**
- ❖ Less networking and collaboration with national facilities, reputed institutions & universities
 - ❖ Less placement opportunities
 - ❖ No Research Departments
- 59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format) :**
- ❖ Departments to be upgraded as research departments
 - ❖ Placement record to be enhanced
 - ❖ Collaboration with universities for research activities
 - ❖ To increase number of research projects

60. Kindly provide two identified Challenges/Threats from SWOT analysis (in bullet format)

- ❖ To Obtain STAR status for Science departments from DBT
- ❖ To enhance the placement record

61. Identify any significant progress made by the Institution towards achieving the goals and Objectives during the year (list below in bullet Format)

- ❖ Five Inter disciplinary National Seminars were conducted
- ❖ More focused training programmes for students to provide greater employability skills through free certificate courses on Technical Writing, choreography, French, handicrafts and Computer Hardware.
- ❖ UGC funded Minor research projects for faculty
- ❖ Sustained quality enhancement measures to maintain quality standards in teaching, learning, research and extension activities

62. How do you perceive the role of NAAC in the Quality development of your Institution (Suggestions in bullet format to be given below)

- ❖ NAAC monitors the strength of the College
- ❖ NAAC identifies the weaknesses of the College which helps the institution to identify the challenges
- ❖ Research Activities, Research Projects are motivated
- ❖ NAAC should assess the Undergraduate Colleges only on the basis of Staff – Student ratio, Students Performance, Teaching Methodologies and Infrastructure and Not as a Research Centre.



SIGNATURE OF THE PRINCIPAL